



ARBORLAND MONTESSORI INFANT - 8TH GRADE PRIVATE SCHOOLS

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Dear Arborland Families,

The Coronavirus has changed the world and our lives! As we welcome you to our 2020-2021 school year, Arborland has made many changes to adapt to the pandemic. Please understand the virus situation is fluid and it can change over night in spite of our thorough planning. We understand you are concerned about your child's safety, you want your child to have some normalcy, and you want your child to grow intellectually, emotionally, socially, and physically. Arborland's core values of providing a **safe environment, academic excellence, personalized learning, and sense of belonging** is consistent whether your child is joining us in-person or remotely.

Below are the changes Arborland has made to adapt to the pandemic:

Valencia Campus:

1. Upper Elementary classroom has moved to Hughes Campus this year. Ms. Yuri has completed her Montessori teaching credential this summer and is team teaching with Ms. Ho and Ms. Melissa for Upper Elementary at Hughes Campus.
2. Ms. Cynthia and Ms. Hernandez's class has moved upstairs. While Ms. Monessa is on maternity leave, Ms. Lacey is assisting Ms. Cynthia. They will be using Room F and G for their students.
3. Maestra Michelle's class has moved to Room D and E. Maestra Kim has completed and received her Montessori teaching credential this summer. Both teachers will rotate in both rooms to support all their students.
4. Ms. Salzman and Shi Lao Shi will be using both Rooms A and B as one large room for the students.
5. Ms. Charlene has transferred from Hughes Campus to Valencia Campus to be the Toddler Teacher.
6. Ms. Simms is teaching junior high school students at Hughes Campus.

Hughes Campus:

1. Ms. Janice and Ms. Villaverde will be teaching primary remote classes from home. Their classes are called Remote Classroom 8 and Remote Classroom 10.
2. Lower Elementary students are physically occupying Rooms 8, 10, 107, and 105.
3. Ms. Gutierrez and Ms. Ferrer are joining us to teach 1st grade in Room 9 (previously room 8 and 10) while Ms. Sebial and Ms. Dawson are teaching 2nd and 3rd grades in Rooms 107 and 105.

4. Ms. Yuri and her upper elementary students are moving to Hughes Campus this year. Ms. Melissa, Ms. Ho, and Ms. Yuri are team teaching all the upper elementary students in Rooms 206, 208, 205, and 207.
5. Ms. Simms is teaching our brand new junior high class in Room 103. The junior high students will also use Room 101 for their elective classes.
6. Arborland is offering our after-school study hall program to our private Montessori school students only; no outside students will be accepted.

In summary, we have made the following changes for both campuses:

1. Continue to provide both remote learning and in-person learning options for families.
2. All staff are required to have negative results of COVID-19 testing before returning to work.
3. All parents are required to pass a health screening questionnaire before bringing children to school .
4. In order to avoid crowds, we have increased drop-off/pick-up locations during rush hour.
5. Parent and student temperatures will be taken and recorded at drop-off locations.
6. For everyone's safety, our campus is only open for students and employees. Parents and visitors, please remain in the lobby area and ask our office to help you.
7. Only one adult is needed to drop off and pick up the student. Siblings and other family members not enrolled in our in-person learning need to stay at home or in the car to avoid crowds.
8. We have physically measured all the classrooms' physical size. Based upon the classroom size, we have reduced the capacity in every room to create social distance for students.
9. We have provided both masks and face shields to all Arborland staff and required everyone to wear masks on campus except for infants and toddlers.
10. Teachers will schedule students for frequent hand washing with soap. Every teacher has been provided hand sanitizer as well.
11. Every student has his/her desk and space for personal belongings.
12. All teachers are provided with gloves and disinfectant to disinfect materials after each use.
13. We have staggered outdoor times and locations so that the students will have more space to enjoy the outdoors and will only play with children in the same cohort.
14. Since we must keep cohort groups together and not mix with other cohort groups, we will not be offering holiday childcare this year. Please refer to our calendar on our website for non-school days.

If you are joining us in-person on campus, our teachers have spent the whole week preparing the classroom environment for you. We need you to attend school on time. If you are joining us remotely, our teachers have provided guidelines for you to prepare your physical classroom at home. You are also expected to dress properly to attend the class (remotely) on time. Let's not forget that the students have stress and anxiety just like adults when dealing with changes and the unknown. Many students have not been attending school for almost 5 months. It will require all of us to be patient with one another as we reestablish the new routine and try to adapt to the "new normal".

Your trust and support will play a big role in your child's successful school experience. We are treading in uncharted waters and need you to be our allies to get through this challenging time. Communication is the key to any relationship. Please do not hesitate to contact your child's teacher or me if you have any concerns. With your support, the children will settle into the new normal and you will be proud of them.

Additionally, we have launched a new look for our website! Please find some important beginning of the year documents on our website (www.arborland.com). Click on the links below for direct access to each document.

- 1) [2020 Parent Handbook](#) (See [Drop-Off/Pick-Up times and locations pg. 19-23](#))
- 2) [2020-2021 School Calendar](#)
- 3) [August Lunch Menu](#)
- 4) [Parent-Child Role Playing Guide for School Safety Procedures Blog](#)

With appreciation,

Dr. Sueling Chen
Principal